



January 2020

Dear Parent\Carer

Year 11 Parents' Evening 30th January - Book online via Edulink

I would like to invite you to attend our Year 11 Parents' Evening on Thursday 30th March. This is an important evening and provides you with the opportunity to meet your child's teachers to discuss his/her progress to date. For some, this will be the last opportunity for parents to see student's teachers ahead of their exams.

Appointments can be booked via Edulink from 18:00 Tuesday 14th January onwards. Teachers who wish to see a specific student may also make appointments via the online system and you will be notified by email. If the time allocated is not convenient, please contact the member of staff directly.

Please visit <https://www.edulinkone.com/> to book appointments. A link is also provided on our website. This has an online appointment booking system which allows you to choose your own appointment times with teachers.

Credentials for Edulink have been issued previously to all parents but if you have not received any or you are having any difficulty gaining access to make a booking then please can you contact our ICT support by email at the address help@willingdonschool.org.uk or direct by phone on 01323481100 during the working hours of 08:00 to 16:00.

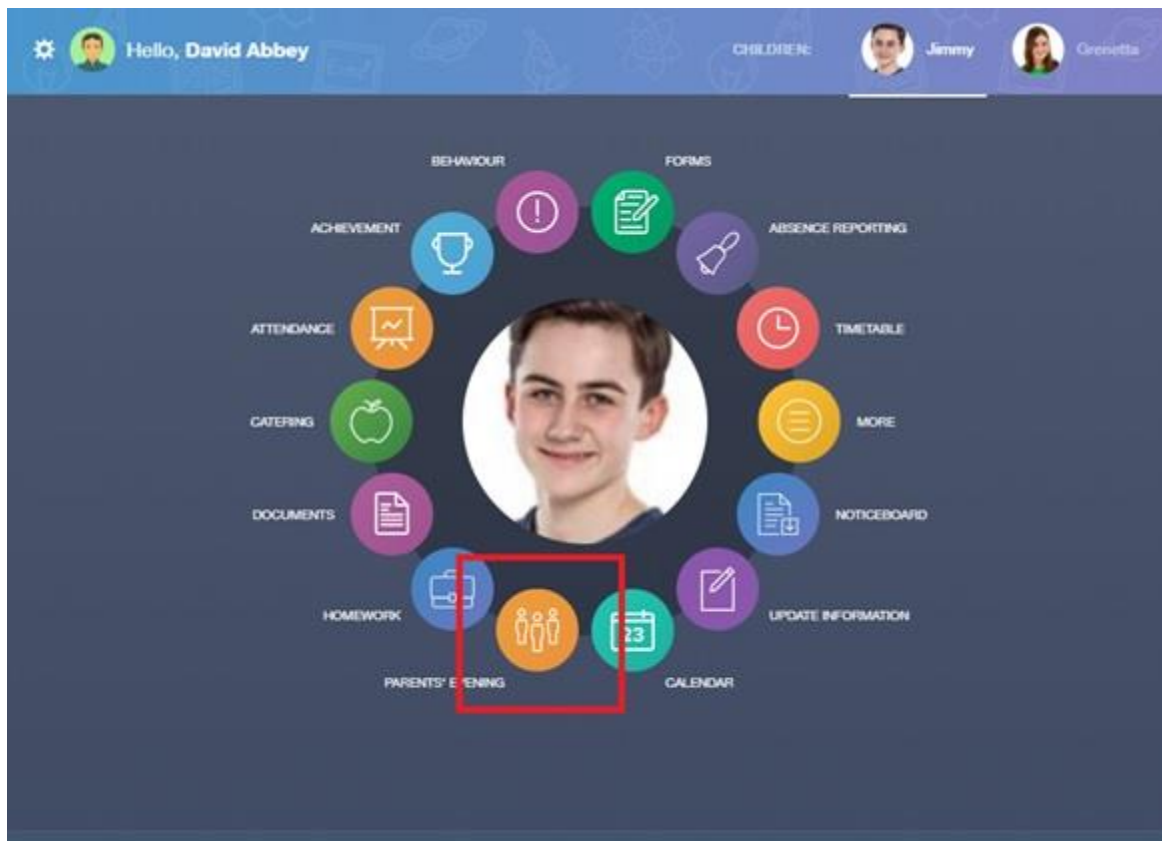
If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs F Rodgers
Deputy Headteacher

How to book an appointment?

1. Log into EduLink and select Parents Evening.



2. Select any available time slot to confirm booking.

