



Dear Parents & Carers

15.03.2019

Re: Class of 2019 – PROM Package

The PROM Package contains the following –

- Class of 2019 Hoodie
- PROM Ticket – Friday 28th June 2019

Included in the ticket: Hire of Venue – The Cavendish Hotel, Security, Venue Decoration, Welcome Fruit Mocktails, 2 Course PROM Banquet, 1x Photo & Disco

- Class of 2019 Memories Book

*The PROM Evening – The Cavendish Hotel

- Arrival & Security 6.15pm to 6.45pm
- 6.45pm Welcome Fruit Mocktails
- 7.15pm Take seats for the 2 Course PROM Banquet
- 7.30pm Banquet served
- 8.30pm Disco
- Collection from 10.30pm

*PROM Photo – NX Photography is our chosen Photographer for this event and each student will receive a redeemable voucher for 1 x Photo.

*The Hoodie's for the Class of 2019 will be issued prior to the exams starting on the 13.05.2019.

*Class of 2019 Memories Book – A collection of photos recording the journey from Year 7 to Year 11 Prom. This will be issued on the 22.08.2019. – GCSE Results Day.

The cost of the Package is £75.00.

Payments for the PROM Package will be made through ParentPay. To reserve a PROM ticket, the attached Package Return Slip will need completing and the non- refundable deposit of £20 paid by 29.03.2019. The outstanding balance is required before or on the 01.06.2019. ParentPay will open on Monday 18.03.2019.

Both the Class of 2019 Hoodie and Memories Book are available to purchase separately – Hoodie £22.00 & Book £15.00. Order as a standalone item on the attached Individual Item Slip.

Payments for the Individual items will be made through ParentPay. Each item requires full payment by Friday 19th April 2019.

Please annotate the necessary slip as required and return to Miss Burgess in the Year 11 Office by Friday 22.03.2019.

As an incentive to encourage positive Behaviour and Attendance leading up and through the exams, all students will start Monday 18.03.2019 with 100 Behaviour Points. Behaviour and/or Attendance Points will be deducted as sanctions are added and they will be required to earn back the points lost to insure they have at least 100 Achievements Points on the 07.06.2019 to release their PROM Ticket. Attendance Points – Late Gate -1 Points and a Day off -2 Points (medical and compassionate absence will not see a deduction made).

**We are planning for the whole year group to be part of PROM. However, we reserve the right to revoke the opportunity to attend. Any student consistently displaying behaviour that we deem to be of an unacceptable level will have their place at PROM withdrawn. In this instance the balance minus the deposit will be refunded.

Kind Regards..

Mr L Gordon & Miss J Burgess – Year 11 Team

Class of 2019 PROM Package Return Slip – Return by 22.03.2019

Please reserve my son/daughter a place for PROM on 28th June 2019 at The Cavendish Hotel. I will pay the requested £20 deposit via ParentPay by 20.03.2019 the remaining balance before or on the 01.06.2019.

Name of Child..... Tutor Group.....

Parent Signature.....

Name of Parent.....

Relationship to student.....

Seating Request

We will do our best to seat a student with their chosen friendship group but this is not guaranteed.

Please provide the name of two students –

1

2.

Main Course Choice

Please choose one of the below – Please circle the preference:

*Baked Chicken Supreme with Seasonal vegetables, Roast potatoes & Mushroom and Cream Sauce.

*Baked Sweet Bell Pepper stuffed with pearl Cous Cous & Gouda cheese served with a House salad & new potatoes.

Please add any Student food allergies or additional dietary requirements –

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Photos

Further to the 1x Photo included in the PROM Package students will be able to purchase more Photo's on the night – 1x £10, 2x for £15 and 3 for £20. After the event they will be available on the website to purchase for £10 each plus postage and packing.

Class of 2019 Leavers Hoodie – PROM Package

There will be Class of 2019 Design on the back with the student's initials on the opposite side to the school badge on the front. Due to the GDPR requirements the Hoodies will not have the students' names printed on them.

Please circle the size required:

Small 35/37" Medium 38/40" Large 41/43" X-Large 44/46" 2xXL 47/49"

The initials required:

Please sign to agree to this being added and released for printing:

Signature: Name:

Class of 2019 Memories Book – PROM Package

There will be an email set up for students to share their favourite photos to so we can collate a mix of personal and school photos.

Parent: Please sign and print name to give permission for your son/daughter's photo to be used in the Book.

Signature..... Name

Student: Please sign and print name to give permission for your photo to be used in the Book.

Signature..... Name

Individual Items Slip – Return by 22.03.2019

Name of Child..... Tutor Group.....

Parent Signature.....

Name of Parent.....

Relationship to student.....

Class of 2019 Leavers Hoodie – Individual Item

There will be Class of 2019 Design on the back with the student's initials on the opposite side to the school badge on the front. Due to the GDPR requirements the Hoodies will not have the students' names printed on them.

Please circle the size required:

Small 35/37" Medium 38/40" Large 41/43" X-Large 44/46" 2xXL 47/49"

The initials required:

Please sign to agree to this being added and released for printing:

Signature: Name:

Payments for a Hoodie will be made through ParentPay at the cost of £22.00 and is required to be paid in full by the Friday 19th April 2019.

Class of 2019 Memories Book – Individual Item

There will be an email set up for students to share their favourite photos to so we can collate a mix of personal and school photos.

Parent: Please sign and print name to give permission for your son/daughter's photo to be used in the Book.

Signature..... Name

Student: Please sign and print name to give permission for your photo to be used in the Book.

Signature..... Name

Payments for a Memories Book will be made through ParentPay at the cost of £15.00 and is required to be paid in full by Friday 19th April 2019.