



**Willingdon**  
COMMUNITY SCHOOL

**US**

**University of Sussex**

**First-Generation Scholars**

January 2020

Dear Parent/Carer

We are delighted to have joined with the University of Sussex to encourage and support Willingdon students who are considering going to university in the future.

As part of this there will be inputs by university staff and students for all Willingdon students from Year 9 and throughout the rest of their schooling. The university will also be attending Parents' Evenings to help students consider their futures. This link will also allow us to provide greater support for Gifted +Talented students in certain areas.

As part of this scheme, the university is keen to encourage "First Generation Scholars" – those whose parents have not attended university – to learn more about university life. We are currently trying to identify students who meet the criteria. If you think you do and are interested please complete and return the attached reply slip.

This is a terrific opportunity for all Willingdon students and we hope there will be many positive outcomes as a result. Attached are details of this scheme. If you would like your child to be involved can you please complete the forms and return them to myself by Wednesday 8th November.

Yours sincerely,

A. Borrell

ENROLMENT  
FORM  
FOR PRE-16s



Dear Parent/Carer,

I am delighted to invite your son/daughter to be part of the First Generation Scholars Scheme at the University of Sussex.

The University of Sussex First Generation Scholars scheme is designed to support young people in developing their full potential and exploring their future options. The First Generation Scholars scheme works in partnership with the school by helping young people to make informed choices about higher education and to achieve highly while at school.

Your son/daughter was selected for inclusion in the programme on the basis of potential academic ability as identified by school staff.

The First Generation Scholars Scheme will offer a variety of support and information sessions, both at the school and at the University of Sussex. Visits may include a day at a university meeting with current students, subject-specific tasters, learning seminars, tutoring support, and parents' events. The First Generation Scholars Scheme also provides those students wishing to go on to study at a university with support and guidance when they enter college or sixth form.

If you are happy for your son or daughter to join the First Generation Scholars Scheme programme, please complete the participant information form and return it to the school Programme Coordinator, Mrs A Worrall

The information you have provided will then be transferred to a University of Sussex database and used only for the purposes of the First Generation Scholars Scheme programme\*. Permission to take part in First Generation Scholars Scheme activities will be in accordance with usual school practice of organising activities.

If you have any questions or would just like a chat about the First Generation Scholars Scheme, please do not hesitate to contact me or your school Programme Coordinator, Mrs Borrell.

Best wishes,

Chris Derbyshire  
University of Sussex  
Schools and College Partnership Coordinator  
01273 678264

Alternatively email us on [participate@sussex.ac.uk](mailto:participate@sussex.ac.uk) or visit our website at

<http://www.sussex.ac.uk/study/wp>

\* The data collected here will be stored in accordance with the Data Protection Act and used to administer and manage this application. For monitoring purposes, this data may also be shared with the Higher Education Funding Council for England (HEFCE), our partners and the school to help evaluate the effectiveness of this activity as part of the government policy to widen participation in higher education and to develop future policy. HEFCE/University of Sussex and the school will not use your record in a way that would affect you individually. Under the Data Protection Act 1998 you have the right to a copy of the data held about you by us. If you have any concerns about the use of data for these purposes or would like a copy of the data you have supplied directly to us, please contact Widening Participation team

**ENROLMENT  
FORM  
FOR PRE-16s**



**Part one: Pupil information**

**Programme Enrolment Form:** please return to the Schools Programme Coordinator

School: ..... Date: .....

Name of student: ..... Year Group: .....

Date of birth: ...../...../..... Male/Female: .....

Name(s) of Parent/Carer: .....

Home address: .....

.....

**Postcode:** .....

Contact telephone number: .....

Email of student:  
.....

Email of parent/carer:  
.....

**Part two: Parent/Carer information and consent form**

We have been asked to collect monitoring information about the backgrounds of students. This information will not be reported on an individual basis but will be used for report and research purposes by the University of Sussex. Names will not be reported. If you prefer not to answer the question below, this will not affect your child's participation in the programme.

Your relationship to the young person:

.....

Main Wage earner (or person responsible for accommodation)

**Mother**       **Father**       **Guardian/Other Carer**

**Education:** Have you and/or your partner had any experience of university of higher education?

	<b>Mother</b>	<b>Father</b>	<b>Other Carer</b>
Completed a degree course at a university			
Started a degree course after age 21			
Degree educated overseas			

Mother's occupation: .....

If you are not working at the moment, please say 'not working' but also give details of your most recent employment

Father's occupation: .....

If you are not working at the moment, please say 'not working' but also give details of your most recent employment

Guardian or other carer's occupation: .....

If you are not working at the moment, please say 'not working' but also give details of your most recent employment.

Has your child ever been entitled to free school meals? Yes  No  Don't know

**For the parent/carer of the First-Generation Scholars Scheme participant:**

I would / would not (delete as applicable) like my child to join the First Generation Scholars Scheme and give my consent for participation in First Generation Scholars Scheme visits, of which I will be kept informed. I give my permission for this information to be used for the purposes of the First Generation Scholars Scheme programme, and understand that this may include the sharing of information with First Generation Scholars Scheme’s educational partners and for research purposes.

I do consent to any photograph or video footage taken of my child during First Generation Scholars Scheme activities being used in First Generation Scholars Scheme’s marketing material (your child will not be identified by name without prior permission).

If you do NOT wish to give consent for photography or video footage, tick here

Signature (Parent / Carer): ..... Date.....

Space for your comments / enquiries:

.....  
.....



# University of Sussex

## First-Generation Scholars

### Part three: Equal Opportunities Monitoring

Please complete this section which will be used only for Equal Opportunities Monitoring purposes. The information provided is maintained as sensitive personal data in line with the Data Protection Act in 1998 and in accordance with the University's Code of Practice on Handling Personal Information.

#### Does your child have a disability, specific learning disability or medical condition?

No known disability		Multiple disabilities	
Blind / partially sighted		Personal care support	
Deaf / hearing impairment		Wheelchair user / Mobility difficulties	
Dyslexia		A disability not listed	
Mental Health difficulties		Other	

#### What is your child's ethnic group? Please tick.

White		Black or Black British – African	
Asian or Asian British – Bangladeshi		Black or Black British – Caribbean	
Asian or Asian British – Indian		Any Other Black Background (Please Specify)	
Asian or Asian British – Pakistani		Mixed – White and Black African	
Any Other Asian Background (Please Specify)		Mixed – White and Black Caribbean	
Chinese		Mixed – White and Asian	
Any Other Ethnic Background (Please Specify)		Any Other Mixed Background (Please Specify)	
Irish Traveller			

Prefer not to say	
-------------------	--