



Willingdon

COMMUNITY SCHOOL

TC/lm

October 2018

Dear Parent/Carer

Year 7 – Parent/Tutor Consultation Evening, Thursday 11th October 2018

I am writing to invite you to attend this forthcoming event in the main school hall. This is an opportunity for you to briefly meet with your child's tutor and discuss any issues relating to transition and set specific targets to help your child continue to make good progress here at Willingdon Community School. No subject staff will be available and as such tutors will be giving a summary of their general progress, behaviour and attendance. More importantly, this is the opportunity for you to let us know how you feel your child is settling in and discuss further intervention. A curriculum parent information evening will follow in the spring, when all parents can meet with individual subject staff. Also available on the evening will be the Director of Inclusion and Learning support. I will be available for appointments and I am also happy to discuss individual students as needed.

Appointments can be made from Monday 8th October at 5pm and will close on Thursday at 12pm. Should you wish to make any changes after this date please contact the school office.

Please visit <https://willingdon.parentseveningsystem.co.uk> to book your appointments. A link is also available on our website. A short guide on how to add appointments is included with this letter. Login with the following information:

Childs First Name

Childs Surname

Childs Date of Birth

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

I would like to encourage all parents/carers to attend as I feel this is an important step in developing the home/school relationship and a positive, constructive experience in supporting your child's education.

Yours faithfully

Tom Cain
Director of Student Progress – Year 7