

YEAR 11 OVERVIEW FOR CAREERS

	<p align="center">CAREERS</p> <p align="center">Learning Outcomes</p>	<p align="center">Links to CDI framework for careers employability and enterprise ed 7-19</p>
<p>TERM 1</p>	<p><u>Throughout term 1 students will receive assemblies on A/ A levels. Diplomas/ Apprenticeships/ UCASProgress (the online application service) and info from various colleges</u></p> <p><u>Personal statements</u> <u>Unit 8b.4: Collecting Evidence</u> (will take about 5 sessions – as final statements will eventually need to be typed onto UCAS progress application – so write up into books and keep safe) <u>Students:</u> -describe a profile of their personal characteristics -explain how to provide evidence of personal characteristics -Prepare personal statements (these need to be typed)</p> <p><u>Use UCAS Progress (to look for potential post 16 colleges)</u> http://www.ucas.com/progress On line resource showing all local FE courses at all colleges in east sussex, west sussex Kent and nationwide. All students should have been issued a log in (through an e-mail received from UCAS Progress) . Tutor to go through with students how to use the site. Book IT room for all students to be able to have a go.</p> <p><u>Unit 11.2 : Applications</u> (will take 1-2 sessions) <u>Students:</u> -Explain how to follow application processes -Identify the app. Combination of skills to an effective application</p>	<p>Self-improvement as a learner</p> <p>Understanding business and industry</p> <p>Self –determination</p> <p>Self-awareness</p> <p>Managing changes and transition</p> <p>Preparing for_employability</p> <p>Making the most of CIAG</p> <p>Planning and deciding</p> <p>Identifying choices and opportunities</p> <p>Managing changes and transition</p> <p>Preparing for_employability</p> <p>Preparing for employment</p>

		Handling applications and selection
TERM2	<p>Gina Pellett to give assembly on UCAS Progress – the online application that colleges are using (1 application for every college)</p> <p><u>Students complete Application forms for college before end of Nov using the online application form – UCAS progress (take about 3 sessions)</u></p> <p><u>Open evenings from colleges around nov</u></p> <p><u>Unit 11.5: Presenting Myself Well:</u> (Will take about 3 /4 sessions) In preparation for being called for College interviews. <u>Students:</u> -will explain how to prepare for an interview -assess their own interview performance -identify what they need to do better -explain the purpose of 2nd stage selection methods</p> <p><u>MOCK Interviews – each year11 will have a mock interveiw</u></p>	<p>Self –determination</p> <p>Self-awareness</p> <p>Managing changes and transition</p> <p>Preparing for employability</p> <p>Handling applications and selection</p> <p>Preparing for employability</p> <p>Making the most of CIAG</p>
TERM 3	<p><u>Unit 11.3: What do They Want?</u> (will take 1 session) <u>Students:</u> -Interpret vacancy info -make links between course /job requirements and their own experience / knowledge -Compare to LMI newsletter – What are the most widely available jobs in local area?</p> <p><u>Unit 11.4: Presenting Myself Well</u> (will take about 5 sessions) <u>Students:</u> -explain the purpose of CV’s , application forms -produce a personal CV (to include personal info, contact details, ed details, personal statement referees,) -Judge the quality of application forms they have written</p>	<p>Identifying choices and opportunities</p> <p>Investigating jobs and LMI</p> <p>Preparing for employability</p> <p>Handling applications and selection</p> <p>Self –improvement as a learner</p>

	<u>Careers Week</u>	Identifying choices and opportunities
TERM 4	<p><u>Unit 12.4: Rights & Responsibilities:</u> <u>Students:</u> -will explain the rights & responsibilities of an employer -explain the rights & responsibilities of an employee -explain the role of Trade Unions</p> <p><u>Rights and Responsibilities cont....</u> Discuss also students Rights and responsibilities in other areas.... FE college etc.</p>	<p>Handling applications and selection</p> <p>Valuing equality diversity and inclusion</p>
TERM 5	<p><u>KUDOS – Mapping predicted grades to career path</u> (will need access to computers or can through as a whole class on big screen)</p> <p><u>Revision sessions. Plan revision timetable. Discuss revision strategies.</u></p> <p><u>Complete year 11 exit survey</u></p>	<p>Planning and deciding</p> <p>Identifying choices and opportunities</p> <p>Self –improvement as a learner</p>