



September 2019

Year 10 Parent Information Evening

Dear Parent/Carer,

As part of our on-going programme to ensure that parents are kept fully informed about their children's education here at Willingdon, I am writing to you to invite both you and your son or daughter to our forthcoming Year 10 Parent Information Evening. This will be held on Wednesday 18th September, starting at 7.00 pm in the school hall.

We believe the evening will make a useful contribution towards helping your son/daughter achieve the best possible GCSE grades and to enable them go on to the Further Education course of their choice. Through a programme of speakers we will discuss key dates and offer advice on various subjects. We will also discuss strategies for coping with some of the pressures that arise in Key Stage 4.

We do hope that you and your son/daughter will be able to join us on Wednesday 18th September. We envisage the evening will last no longer than one hour, although there will be an opportunity to talk to staff at the end of the meeting if you should so wish.

Please sign and return the attached slip, indicating whether or not you will be able to attend the Information Evening.

Yours sincerely,

Catherine Johnson
Associate Assistant Head Teacher – KS4
Director of Student Progress Year 10

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REPLY SLIP: Please return to your son/daughter's Tutor as soon as possible

Student's name: Tutor Group:

***I will / will not be attending the Year 10 Information Evening – 18th September 2019**

(*Please delete as applicable)

Signed: Date:

(parent/Carer)

Name: (please PRINT)