



Dear Parent\Carer

**Online Year 9 Parent Evening Thursday 19<sup>th</sup> October – Appointments hosted online via Edulink.**

I would like to invite you to attend our Year 9 Parent Evening event on Thursday 19th October, hosted online between 15:15 and 18:15 via Edulink. This is an important evening and provides you with the opportunity to meet your child's teachers. Appointments are available to book on Edulink from Thursday 12<sup>th</sup> October.

- The school is continuing to conduct appointments remotely using our online platform Edulink. This is available via the web or app. Please see the link below for a brief guide on how to book an appointment and how to start a video meeting.

Parent Guide to book and start meeting - <https://youtu.be/gdrcDGOfcEU>.

- Edulink uses a built-in service provided by Twilio to support video conferences. It is compatible with most modern devices. You can check your device is compatible by clicking on the following link.

Check your device is compatible - <https://networktest.twilio.com>.

If you have not yet received your credentials for Edulink, or you are having any technical difficulty gaining access to Edulink, then please contact our ICT support by email at the address [parent.ithelp@willingdonschool.org.uk](mailto:parent.ithelp@willingdonschool.org.uk)

I would like to encourage all parents/carers to attend as I feel this is an important step in developing the home/school relationship and a positive, constructive experience in supporting your child's education.

Yours sincerely

Mrs N Townsend Smith  
Deputy Headteacher