



Dear Parent\Carer

## Year 11 Parents Evening

**27th November – Appointments are available both online and in person.**

I would like to invite you to attend our Year 11 Parents Evening on Thursday 7<sup>th</sup> December. This will take place both in-person between 15:15 and 17:15 or online between 17:20 and 18:15. At such a vital time of Year 11, this is such an important evening and provides you and your child with the opportunity to meet your child's teachers, gain feedback from lessons. **Appointments are available to book on Edulink from Monday 27<sup>th</sup> November You should book either in-person appointments or online appointments.**

Following parent voice, the school is attempting to combine both the in-person and online models of progress evenings and will use our online platform Edulink for online appointments. This is available via the web or app. Please see the link below for a brief guide on how to book an appointment and how to start a video conference meeting.

- **Parent Guide to book and start meeting** - <https://youtu.be/gdrcDGOfcEU>

Edulink uses a built-in service provided by Twilio to support video conferences. It is compatible with most modern devices. You can check your device is compatible by clicking on the following link.

- **Check your device is compatible** - <https://networktest.twilio.com>

If you have not yet received your credentials for Edulink or you are having any technical difficulty gaining access to Edulink then please get in touch with our IT support by email at the address [parent.ithelp@willingdonschool.org.uk](mailto:parent.ithelp@willingdonschool.org.uk)

At such a vital time of Year 11, I would like to encourage all parents/carers to attend as I feel this is an important step in developing the home/school relationship and a positive, constructive experience in supporting your child's education.

Yours sincerely

Mrs N Townsend Smith  
Deputy Headteacher

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Community School  
Headteacher:  
Mrs. E. May

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# Willingdon

COMMUNITY SCHOOL

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