



Dear Parent\Carer

Year 11 Parents Evening

9th January 2025 – Appointments are available in person.

I would like to invite you to attend our Year 11 Parents' Evening on Thursday 9th January. This will take place in-person from 15:15 to 18:15. At such a vital time of Year 11, this is such an important evening and provides you and your child with the opportunity to meet your child's teachers, and gain feedback from lessons.

Appointments are available to book on Arbor from Monday 16th December at 6pm

Please see attached a 'how to' guide to book on Arbor.

When booking parents' evenings, please sure that you are using the website and not the app.

Link to the website: <https://willingdon-community-school.uk.arbor.sc/>

The app doesn't always work as expected and won't allow you to view all your available appointments.

If you need any further assistance, please feel free to email our IT helpdesk at parent.ithelp@willingdonschool.org.uk.

If you have not yet accessed the Arbor Parental Portal or you are having any technical difficulty gaining access to Arbor, then please get in touch with our IT support by email at the address parent.ithelp@willingdonschool.org.uk

I would like to encourage all parents/carers to attend as I feel this is an important step in developing the home/school relationship and a positive, constructive experience in supporting your child's education.

Yours sincerely

Mrs N Townsend Smith
Deputy Headteacher