

Dear Parents and Carers

Summer School – Thursday 23rd and Friday 24th July 2026

I hope this letter finds you and your family well. As your child will be joining Willingdon Community School in September, and making their transition into secondary school, we would like to provide them with the opportunity to get to know the school, some of the staff and other students who will also be moving up to Willingdon Community School this year. Thank you to those who registered their interest already in our summer activities programme. Following the Transition Visits Programme by our Senior Team, a number of people have expressed their wish to now add their child to the summer school. Please note that, as a result of this, the deadline for all payments and forms from anyone wanting to book a space is **Wednesday 1st July** (whether you have previously registered your interest or not).

Students should dress appropriately for taking part in physical activities. This means, for health and safety reasons, they should wear trainers and not any form of open shoe. In addition, tops should not allow midriffs to be shown, and shorts should be of an appropriate length. Some of the activities that are often included in our summer transition programmes are • Multi sports • Alternative sports • Dance • Cooking/ Baking • Team building games • Art and crafts workshops • Science experiments • Music • Challenges. Activities will depend on numbers/ staff available.

Please be aware that some activities will be outside (weather permitting) so sun cream and a hat are advisable. Water will be available throughout the day, so please ensure your child has a refillable water bottle.

The plan for each day is as follows:

08.30am – 09.00am Students arrive for registration at the top entrance gate and make their way through to the sports hall

If your child requires medication whilst at Summer School, [please complete the link below](#). Medicines need to be passed to our First Aider, Mrs Collins, on arrival. All medicines should be clearly named and need to be in the original packaging with full instructions.

Medications Consent Form

9.00am – 15.00pm Up to four activity sessions, including breaks and lunch time. These will vary across the two-day programme and take account of any weather conditions.

Students should bring their own packed lunch. We are a nut-aware school and therefore ask that **no nut products** are brought on site at any time.

15.00pm Students will be dismissed from the Sports Hall entrance ready and can be collected from the sheltered bike area by the top gate.

The summer activities programme will **cost £30 per day or £50 if your child attends both days**. If you care for a Looked after Child, please request funding through your child's primary school via the PEP. If your child is in receipt of Pupil Premium Funding, they are entitled to 50% discount (£15 per day or £25 total for the two days).

To book your child's place in summer activities programme, please use the bank details below. The places will go live on Monday 8th June and the bookings **will close on Wednesday 1st July at 3pm.**

Willingdon Community School
Natwest Bank
04296877
60-13-09

Reference – Please use SSch followed by your Child's Initial and Surname e.g.
SSchJSmith

No further bookings will be accepted beyond Wednesday 1st July so that staffing is accurately assigned for the activities. You will receive a confirmation email when your payment is received securing your child's place. **In addition to the payment**, please [also complete the google form with contact information and collection arrangements](#). This **also needs to be completed Wednesday 1st July.**

Parent Permissions Form

If your child is unable to attend on the day(s) that they are registered for, please could you directly email lcollins@willingdonschool.org.uk before 08.30am so that the registers can be amended. If you have any other questions, please do not hesitate to contact me.

Yours sincerely

Mrs L Collins
lcollins@willingdonschool.org.uk