## **Important information**

There are several exams that are on at the same time in this GCSE series, these are as follows:

14<sup>th</sup> May – 13.00 Business Studies and Latin P1 21<sup>st</sup> May – 13.00 Sociology and Computer Science 22<sup>nd</sup> May – 13.00 PE GCSE and Latin P2 4<sup>th</sup> June – 8.45 Spanish and PE V Cert – no students in both exams 10<sup>th</sup> June – 13.00 Spanish and Latin P3

This does affect a number of our students so we are writing to let you how this will be managed for your child.

The clashes are not down to planning on our part but are instead caused by the schedules set out by the exam boards. This is beyond our control and the dates **cannot** be amended.

JCQ the regulator that oversees the exam process then set out the rules that schools have to follow in these instances to ensure the exams integrity isn't compromised, and the students are able to sit the exam in the allowed time frame.

The students will sit both exams in 1 day but at different times. Those students affected will sit their first exam at 1pm and then sit their second exam. They will have to remain in controlled conditions between the two exams. This means no contact with their peers, no using their phones or any other devices, and they will have to remain in the sports hall area. They will be able to have a 20 min rest break with time to use the bathroom and have a drink and a snack.

The times of the exams are on the students' individual timetables these were printed and issued yesterday. We will also email the timetables to you.

Please note this will mean the students will finish their final exam after school has finished and you will need to make plans to collect them at the later time. Please note the following:

## 14th May

13.00 – 14.45 Business Studies and Latin P1
15.30 – 17.00 - Latin P1 for the clash students only
21st May
13.00 – 14.45 Sociology and Computer Science
15.30 – 17.00 – Computer Science for clash student only.
22nd May
13.00 – 14.30 PE GCSE and Latin P2
15.00 – 16.15 - for Latin P2 clash students only.
10th June
13.00 – 14.15 Spanish Writing and Latin P3
14.45 – 15.45 - for Latin P3 clash students only
Plus. 25% extra time for those students who qualify for extra

Plus, 25% extra time for those students who qualify for extra time as an exam access arrangement. Please note the start and finish times are not exact as there can be delays in starting or finishing any of the exams.

We are aware that for some students this may mean they have 3 exams in 1 day and we are not able to change this, we are following the guidance given which states that students can sit up to a

maximum of 6 hours of exams in one day. The schedule as it is, means that none of our students go above this. The rules state that in this case the 3 exams must all be sat on the same day.

Please email any queries to <u>exams@willingdonschool.org.uk</u>

Kind regards Exam team